



## **Vision Tracking Matrix**

The Vision Tracking Matrix helps child welfare leaders identify what they can do to advance their prevention vision and shows what they will see as that vision takes root. Child welfare agency leaders can use this matrix to support stronger collaboration and improve the coordination of resources across a group of partners focused on prevention, also known as a prevention network.

The process steps and scale within the matrix are a way for leaders to appreciate progress and see how they can move forward in visioning for prevention. The top row of the matrix illustrates a scale that shows the progression of a vision from when it is initially established to it being more widely embraced to it finally being embodied across the system in values, language, policies, and behaviors. This scale was designed to help a leader build on existing strengths and see what more can be achieved. The items listed in the left column represent key process steps in changing culture toward a prevention-oriented system, which help leaders move from the vision being "just an idea" to making it a reality. In each box of the matrix, milestones are provided to demonstrate the progression of a shifting culture where the vision for prevention eventually takes root. The milestones can be checked off as leaders see them take place, and/or they can be reviewed regularly to identify what can be done next to advance the vision.

Developing and implementing a prevention system that protects children through strengthening families require an enormous culture shift in child welfare. This tool helps leaders observe the milestones that accompany such a culture shift and includes ideas for sustaining momentum; it is meant to be revisited over time, as it can be many years before culture shifts take root. While demonstrating patience as the vision for prevention unfolds, leaders play a key role in conveying a sense of urgency for moving prevention efforts forward.

Establishing	Embracing	Embodying
Communicate About the Desired Change		
<ul> <li>Leadership has a clear "business case" for prevention to support needed resources.</li> <li>Leadership and staff can articulate the value of prevention in an "elevator speech."</li> <li>Leadership at all levels prioritizes prevention and show clear support for the shift in practice.</li> <li>Individuals inside and outside the agency affected by the desired change are brought together to learn about the change toward prevention.</li> <li>Leadership frequently and consistently promotes messaging about strengthening families.</li> <li>Partners are clear about the change toward prevention and why it is important.</li> </ul>	<ul> <li>□ Internal staff regularly discuss how the change impacts their role in strengthening families.</li> <li>□ Internal staff can talk about the change toward prevention and why it is important.</li> <li>□ Partners can express their role in strengthening families.</li> <li>□ Partners can talk about the change and why it is important.</li> </ul>	<ul> <li>Partners understand others' roles and how they work together.</li> <li>Partners adopt a customer service approach that reflects the values of partnering to strengthen families and prevent child maltreatment from occurring.</li> <li>Partners speak the same language about the change.</li> <li>Businesses and organizations in the community share ideas and resources.</li> </ul>
Form a Team		
<ul> <li>Leadership recognizes how different agency partners and stakeholders add value to advancing prevention efforts.</li> <li>Leadership intentionally recruits traditional and nontraditional team members for the task of supporting families.</li> <li>A wide range of stakeholders, persons with lived experience, and agency staff come together as a team.</li> <li>A core group of champions has authority and responsibility for the effort.</li> <li>Leadership encourages creative solutions through open and honest discussions about challenges and impacts on the work.</li> <li>Members of the team collaborate to define roles, responsibilities, and expectations across the prevention network.</li> </ul>	<ul> <li>□ Partners find value in the shift toward prevention and have created their own internal teams.</li> <li>□ Leadership continues to include and engage persons with lived expertise.</li> <li>□ Members of the team transparently discuss what has worked and not worked in the past and where the gaps have been.</li> <li>□ Members of the team see each other as thought partners who regularly provide input into prevention-related decisions.</li> <li>□ Team members examine participation regularly to ensure voices at all levels of agency, partners, youth, family, and community partners are represented.</li> <li>□ Team members assess team makeup to ensure racial, ethnic, and other diversity characteristics reflect the community.</li> <li>□ Leadership adopts teaming structures and conducts meetings in nontraditional ways to better reach, communicate, and include underrepresented voices.</li> </ul>	<ul> <li>Every organization impacted by the prevention shift is represented in a larger team.</li> <li>A core group of champions establishes a plan for inevitable leadership changes that explains how new leaders will be brought in as prevention champions.</li> <li>Partners dedicate time to the team and prioritize the effort regularly.</li> <li>The larger team has diverse representation and is inclusive of family and youth to be served, exhibiting the continued engagement and inclusion of persons with lived expertise from start to finish.</li> <li>Leadership shares power with members of the larger team.</li> <li>Members of the larger team have a shared responsibility to hold each other accountable for decision-making.</li> <li>Members of the larger team continue to attend meetings, and individuals volunteer for tasks.</li> </ul>

Establishing	Embracing	Embodying
Create the Vision		
<ul> <li>Leadership, agency staff at all levels, youth, and families begin with a clean canvas and co-create a vision through a collaborative process.</li> <li>Leadership ensures the visioning conversation does not take place without the input and presence of youth and families.</li> <li>Leadership solicits the community narrative as part of developing the content of the vision.</li> <li>Members of the team listen and reflect on the community narrative to inform the content of the vision.</li> <li>Members of the team develop a compelling vision that conveys the "why."</li> <li>Members of the team reach consensus and feel that their input is reflected in the vision.</li> </ul>	<ul> <li>□ Partners develop their own vision that uses shared language and values to describe their prevention approach to child welfare.</li> <li>□ Agency training and communications embrace and reflect the vision in their materials.</li> <li>□ Agency staff train and supervise to the values and vision.</li> <li>□ Persons with lived experience help to broadcast the vision.</li> </ul>	<ul> <li>□ The larger team co-creates an integrated vision that includes the child welfare agency's and partners' visions and demonstrates shared responsibility for supporting families and keeping children safe.</li> <li>□ The larger team builds a partnership for strategy and governance that holds firm outside of leadership changes.</li> <li>□ Agency and partner policies and practices reflect the vision, and all are held accountable based on the shared vision and goals.</li> <li>□ Staff and partners share the vision with others consistently and in their own words.</li> </ul>
Launch the Path Forward		
<ul> <li>Leadership conducts an organizational assessment of the current state as it relates to the vision.</li> <li>Leadership conducts a comprehensive assessment of capacity, readiness, and needs.</li> <li>Leadership and partner leadership develop individual implementation plans.</li> <li>Leadership ensures the agency website and documents are updated to reflect the vision.</li> <li>Members of the team identify the audience and develop messaging to reflect the vision and implementation plan.</li> <li>Members of the team promote the message in lobbies, offices, and partner locations so the community can see the mission, vison, and values.</li> </ul>	<ul> <li>Members of the larger team define how their implementation plans fit into the goal of strengthening families to prevent child abuse and neglect.</li> <li>Child welfare agency and partners create metrics for tracking progress and measuring outcomes of their implementation plans.</li> <li>Leadership ensures the communication and messaging reflect the implementation strategy and vice versa.</li> <li>Leadership establishes multiple and ongoing avenues to hear from stakeholders and those this work directly affects.</li> <li>Leadership adjusts along the way as needed.</li> </ul>	<ul> <li>☐ Members of the larger team support and help develop a comprehensive implementation plan that encompasses the child welfare agency's and partners' implementation plan.</li> <li>☐ Members of the larger team meet regularly as a steering committee and create a community plan for how agencies will work together to strengthen children and families.</li> <li>☐ Members of the steering committee consider how changes within an agency or organization will impact the whole system's plan.</li> <li>☐ Members of the steering committee adjust the implementation plan based on collected data.</li> <li>☐ Partners share resources (funding, staff, etc.).</li> </ul>

Establishing	Embracing	Embodying
Ensure the Vision Takes Root		
<ul> <li>□ Leadership ensures that all child welfare policy and fiscal decisions and priorities reflect the vision.</li> <li>□ Leadership makes certain there are active continuous quality improvement mechanisms in place.</li> <li>□ Leadership influences changes to human resources' processes to reflect the vision for prevention in hiring and competencies of staff, training systems, and data systems.</li> <li>□ Leadership embeds the vision in the child welfare agency practice model and related policies.</li> <li>□ Leadership makes sure agency training reflects and reinforces the vision and the values.</li> <li>□ Leadership and partners acknowledge the uncomfortable and past challenges and make it clear that a new way of doing business is being established.</li> </ul>	<ul> <li>□ Partners ensure their policy and fiscal decisions are clear and reflective of the vision.</li> <li>□ Leadership acknowledges and addresses the vision as a regular topic of conversation with leaders across systems.</li> <li>□ Agency staff and partners view the vision as a standard of practice.</li> <li>□ Leadership promotes and expects collaboration with other child-serving agencies and community organizations to provide services.</li> </ul>	<ul> <li>Steering committee members observe the vision withstanding the test of administration and leadership changes, current trends, and competing priorities.</li> <li>Families and members of the community can see the vision of prevention reflected in child welfare practice.</li> <li>Agency staff exhibit humility and courage to learn from and improve upon the vision and implementation plan.</li> <li>Leadership approves and allocates funding for prevention services that is flexible and blended.</li> <li>Steering committee members share outcomes across sectors and make changes based on those results.</li> </ul>

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